ASH CREEK SPECIAL SERVICE DISTRICT

APPLICATION FOR EMPLOYMENT
(Please Print)
(To be completed by applicant)

Date_____

I. Personal Information

Name: Last First Middle

Present Address

Permanent Address (if different than above)

Social Security Number Telephone

Drivers License Number & State
(photocopy required for DMV record check)

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity (valid driver's license, birth certificate, Green Card, etc.) Within three days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

Position Applied For: _____

1. Is there any information we would need about your name or use of another name for us to be able to check your work record? Please specify:

2. Do you have any relatives who are presently (or have formerly been) employed by the Ash Creek Special Service District?

3. How were you referred to the Ash Creek Special Service District?

II. Educational History

School Name/Location Years Completed Degree/Diploma

Elem/Jr. High_____

High School_____

College_____

Tech. Training_____

Other_____

III. Employment Record Please include all employment for the last five years.

1. _____ _____

Company Name (current/most recent employer) Position Held

_____ Date employed _____

Address From To

_____ _____

Manager/Supervisor Telephone Wage/Salary

_____

Reason for Leaving

2. _____ _____

Company Name Position Held

_____ Date employed _____

Address From To

_____ _____

Manager/Supervisor Telephone Wage/Salary

_____

Reason for Leaving

3. _____ _____

Company Name Position Held

_____ Date employed _____

Address From To

_____ _____

Manager/Supervisor Telephone Wage/Salary

_____

Reason for Leaving

NOTE: Use a separate sheet to list additional employers, if necessary. We will contact all of the employers listed on this application unless you specifically exclude them below. Please list any employers you do not want us to contact and your reason for the exclusion:

_____ _____

Employer's Name Reason

_____ _____

Employer's Name Reason

IV. References Please do not include relatives or former employers.

1. _____ _____ Name
Years Known

_____ _____
Address Telephone

_____
Occupation

2. _____ _____Name
Years Known

_____ _____
Address Telephone

_____
Occupation

3. _____ _____ Name
Years Known

_____ _____
Address Telephone

_____
Occupation

V. Work Availability

1. If your application received favorable consideration, when will you be available to begin work?

_____

2. Do you have any objections to working overtime?
( ) Yes ( ) No
3. Can you work overtime without prior notice?
( ) Yes ( ) No
4. Can you work on Saturday?
( ) Yes ( ) No
5. Can you work on Sunday?
( ) Yes ( ) No
6. Can you travel if required by this position?
( ) Yes ( ) No

V. Salary/Hourly Rate Requirements

1. If your application receives favorable consideration, what salary/ hourly rate would you desire?

$_____ Per _____

VII. Other information, skills, or awards you feel would be of benefit to the Ash Creek Special Service District

_____

_____

_____

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability.

The information contained on this application is true and correct to the best of my knowledge. I understand that if this information is found to be false or incorrect in any way, the application will be rejected or if I am hired based on this information, that I could be terminated of employment.

I understand that a pre-employment drug test will be administered. Employment is contingent on passing said drug test and future drug tests. I understand that I could be terminated if drug tests are positive.

Signed:

_____

PLEASE ATTACH A RESUME IF AVAILABLE

RE: RELEASE OF INFORMATION AUTHORIZATION

SIRS: